

TEMPORARY STRUCTURES NOTICE

Chorley Borough Council Temporary Structures Bylaws 1996

This form is to be filled in by the person who intends to erect or arrange to have erected any temporary structure that is to be used by the general public, this includes marquees, air supported structures, prefabricated buildings etc. but does not include structures to be used for private functions such as a wedding.

Please use block capitals.

1	Applicant's Details
	Name
	Address
	Post Code
	Email: Tele.
2	Agent's Details (if applicable)
	Name
	Address
	Post Code
	Email: Tel.
3	Location of Structure/s
	Address
	Post code
4	Description of the Proposed Structure/s
5	Size:-
	Length Width Height
6	Provision of Sanitary Accommodation
7	Date of Proposed Event Erection date
8	Statement
	This notice is given in relation to the work described above, it is submitted in accordance with requirements of Chorley Borough Council Temporary Structures Bylaws 1996 in pursuance of Section 35 of the County of Lancashire act 1984
	Name Signature Date

Notes

1. The applicant is the organisation or person/s who intends to make use of the temporary structure.
2. The agent is any person acting on behalf of or as a contact person for the above organisation.
3. The location where the structure is to be erected.
4. Type of building, marquee, port-a-cabin, prefabricated building, air supported structure etc.
5. Size and layout of the building, a sketch of the layout is required showing means of escape, electrical equipment seating, stage, bar/food counter etc.
6. What provision is to be made for toilet accommodation i.e. existing toilets to be made available or portable toilets to be installed.
7. Date of event and date that the structure can be inspected, usually the day before the event.
8. This form must be signed by the person responsible for the event. It is advisable for that person to read the Temporary Structures Guidance notes which are available from the Building Control section of Development and Regeneration Department

Please note that the proposal should cater for persons with disabilities and all electrical work proposed must be undertaken and certificated by a person competent to do so.



For further information enquiries Tel: 01257-515162